



## **2018 TOGETHER TODAY AWARD APPLICATION FORM**

**for commitment to Environmental Sustainability in the Hunter**

**Scholarship value: \$4,000**

**Closing date: Monday 24 September 2018**

### **SELECTION CRITERIA**

Enrolled and studying in either the Diploma of Sustainable Practice, Diploma of Environmental Monitoring and Technology, Advanced Diploma of Applied Environmental Management or Associate Degree of Applied Engineering (Renewable Energy Technologies) at TAFE NSW in the Hunter and Central Coast.

Clearly demonstrates commitment to Environmental Sustainability in the Hunter or Central Coast.

Positive attitude towards study.

### **IMPORTANT INFORMATION**

Application form to be completed by student (applicant).

Those short listed may be invited to attend an interview.

This Scholarship is valued at \$4,000 and the first instalment will be presented as a cheque at the Hunter TAFE Foundation presentation ceremony to be held in November 2018. (Date and venue to be announced).

Please keep a copy of your application and attachments.

All applicants must agree to abide by the decision of the judging panel and no appeals will be entered into.

### **SUPPORTING DOCUMENTS**

(Please attach to application form)

Transcript of Academic Record

Evidence of previous and current education and training

### **SUBMIT YOUR APPLICATION BY 5PM MONDAY 24 SEPTEMBER 2018**

**Email:** [hunter.foundation@tafensw.edu.au](mailto:hunter.foundation@tafensw.edu.au)

**Postal address:** Hunter TAFE Foundation  
Locked Bag 45 HRMC 2310





**PART A - APPLICANT DETAILS**

Family name: First/other names:

Date of birth (dd/mm/yy): Age:                      Sex:     Male     Female

Postal address:

Suburb: State:                      Postcode:

Mobile: Student number:

Email:

Name of course you are enrolled in at TAFE NSW:

Location enrolled at:

Trade apprenticeship course completed:

Training organisation: Year completed:

Are you in receipt of another scholarship for this course?    Yes    No

If yes, please disclose the following:

Name of scholarship: Value:

**PART B - DECLARATION**

- I declare that the information supplied on this form and attached documents are true and correct.
- I authorise the Hunter TAFE Foundation to access details on my enrolment for the purpose of assessing my application.
- I authorise the release of this Application and supporting documents to the Panel convened to review all Applications for this Scholarship.
- I accept the Panel's decision cannot be appealed and no correspondence concerning the decisions will be entered into.
- In signing this declaration I acknowledge I have received, understand and accept the Terms and Conditions for the Together Today Scholarship awarded by the Hunter TAFE Foundation; a copy of which was attached to the Together Today Scholarship Application Form.

Applicant name Witness name

Applicant signature Witness signature

Date Date

**Privacy**

The information provided by you on this Application Form and attachments will be used by the Hunter TAFE Foundation for the purpose of administration and determining the award of the Together Today Award. Provision of this information is essential to determine your eligibility for consideration of an award. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.





## PART D - EDUCATION DETAILS

**What is the highest level of education you have successfully completed?**

- University
- TAFE
- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent
- Year 8 or equivalent
- Never attended school


 **Note:** Attach evidence of education, i.e. transcripts, certificates, etc.

In the table below list any course you have completed.

Course name	Level	Institution	State/country	Year completed

 **Note:** Attach evidence of courses listed above, i.e. transcripts, certificates, etc.

## PART E - ADDITIONAL INFORMATION

 In support of your application you may also provide information on academic awards and other achievements such as work experience, extra-curricular activities, community involvement etc.

## PART F - HOW DID YOU HEAR ABOUT THIS SCHOLARSHIP?

- Received an email from TAFE NSW.
- Searching TAFE NSW website
- Social media post - please indicate which social media channel:
- Teacher informed me
- Other - please provide details:



## **TERMS AND CONDITIONS FOR TOGETHER TODAY AWARD AWARDED BY THE HUNTER TAFE FOUNDATION**

### **1.0 ESTABLISHMENT AND PURPOSE**

- 1.1 Together Today Award was established in 2011 by the Together Today Co-Operative and Hunter TAFE Foundation to acknowledge student commitment to Environmental Sustainability for those students enrolled in the Diploma of Sustainability, Diploma of Environmental Monitoring and Technology, Advanced Diploma of Applied Environmental Management or the Associate Degree of Applied Engineering (Renewable Energy Technologies).
- 1.2 The Together Today Award is funded by Together Today Co-Operative and managed and administered by the Hunter TAFE Foundation.
- 1.3 The Selection Panel has been established to assess the Together Today Award applications on behalf of Together Today Co-Operative and Hunter TAFE Foundation.
- 1.4 One (1) Together Today Award to the value of \$4,000 will be awarded annually at the sole discretion of the Selection Panel.

### **2.0 DEFINITIONS**

- 2.1 **"Applicant"** means a Student who applies for the Together Today Award by completing and submitting a Together Today Award Application Form in accordance with the Application Process.
- 2.2 **"Application Process"** means the process set out in clause 3.0 of these Terms and Conditions as amended or varied by the Hunter TAFE Foundation from time to time in its sole discretion.
- 2.3 **"Eligible Applicant"** means an Applicant who meets the criteria for eligibility for the award of the Together Today Award as set out in clause 4.0 of the Terms and Conditions.
- 2.4 **"Recipient"** means Successful Applicant who accepts the Together Today Award by completing and returning the Together Today Offer and Acceptance Form in accordance with the process set out in clause 6.0 of these Terms and Conditions.
- 2.5 **"Selection Panel"** means a panel assembled by Hunter TAFE Foundation to assess Applicants on their Application Form; inclusive of a representative from Together Today Co-Operative.
- 2.6 **"Student"** means a currently enrolled student of TAFE NSW.
- 2.7 **"Successful Applicant"** means an Eligible Student who is offered the Together Today Award by the Hunter TAFE Foundation in accordance with the process set out in clause 5.0 of these Terms and Conditions.
- 2.8 **"Together Today Award"** means an Award to the value of \$4,000 is awarded by the Hunter TAFE Foundation in accordance with these Terms and Conditions.
- 2.9 **"Together Today Award Application"** means an application for the Together Today Award made by an Applicant in accordance with these Terms and Conditions.

2.10 **"Together Today Award Application Form"** means the form which must be completed by an Applicant and which is available from <http://www.hunter.tafensw.edu.au/students/pages/scholarships.aspx>.

2.11 **"Together Today Award Offer and Acceptance Form"** means the form which must be completed by the successful Award Recipient and is to be issued by the Hunter TAFE Foundation.

### **3.0 APPLICATION PROCESS**

- 3.1 An Applicant must complete a Together Today Award Application Form and submit to the Hunter TAFE Foundation prior to the closing date as outlined on the Together Today Award Application Form either by post, email or in person as detailed on the Together Today Application Form.
- 3.2 The Applicant must acknowledge and accept the Together Today Award Terms and Conditions by signing and dating their Application Form prior to submitting the Together Today Award Application Form in the manner as set out in 3.1.

### **4.0 STUDENT ELIGIBILITY FOR THE TOGETHER TODAY AWARD**

- 4.1 The Together Today Award may be awarded to an Eligible Applicant who has completed and lodged an Application Form and who, as determined by the Selection Panel as eligible (in its sole discretion), satisfies all of the following criteria:
  - 4.1.1 Is currently enrolled in either the Diploma of Environmental Monitoring and Technology, Diploma of Sustainable Practice, Advanced Diploma of Applied Environmental Management or the Associate Degree of Applied Engineering (Renewable Energy Technologies) at TAFE NSW in the Hunter or Central Coast.
  - 4.1.2 Clearly demonstrates commitment to Environmental Sustainability in the Hunter and has a positive attitude towards study.
  - 4.1.3 Has supplied all required information as requested in the Together Today Award Application Form including (but not limited to) Applicant details and declaration, including a minimum of 250 word responses to each of the following questions:
    - a. How do you currently, or will you in the future, impart your knowledge and expertise in the local areas?
    - b. How do you engage with broader audiences to assist with environmental change in the Hunter?
    - c. What networks do you engage with outside of local areas to support your knowledge and understanding of environmental practices?
    - d. How would the Award benefit you or further your environmental management and/or sustainable practice?



- 4.2 Incomplete Together Today Award Application Forms will not be considered by the Selection Panel.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any Applicant who incorrectly completes and/or submits an Application Form and will, at his or her discretion, contact an Applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly, in a Together Today Award Application Form. Should all required information not be provided, the Together Today Award Application Forms will be withdrawn by the Hunter TAFE Foundation and notice sent to the Applicant.

#### **5.0 OFFER OF TOGETHER TODAY AWARD**

- 5.1 Following assessment by the Selection Panel of a Together Today Award Application, the Selection Panel will determine the outcome of the Together Today Award.
- 5.2 The Together Today Award awarded by the Hunter TAFE Foundation will be determined by the Selection Panel at its sole discretion.
- 5.3 The Successful Applicant will be sent a Together Today Award Offer and Acceptance Form.
- 5.4 If unsuccessful, an Applicant will be notified in writing of that outcome.

#### **6.0 ACCEPTANCE OF TOGETHER TODAY AWARD**

- 6.1 The Successful Applicant must complete and return the Together Today Award Offer and Acceptance Form as soon as possible and as a pre-condition to payment of the Award.
- 6.2 For the avoidance of doubt, the Successful Applicant acknowledges and agrees that the Award is conditional upon the Successful Applicant signing and returning to the Hunter TAFE Foundation the Together Today Award Offer and Acceptance Form.

#### **7.0 AWARD AND PAYMENT OF THE TOGETHER TODAY AWARD**

- 7.1 Following the Successful Applicant's completion and return of the Together Today Award Offer and Acceptance Form, the Award funds will be presented at the Hunter TAFE Foundation Awards and Scholarships Event.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay or make available any part of the Together Today Award until it has received a signed and completed Together Today Award Offer and Acceptance Form.

#### **8.0 CONDITIONS OF THE TOGETHER TODAY AWARD**

- 8.1 The Successful Applicant acknowledges and agrees that the following conditions apply to the award of the Together Today Award:
  - 8.1.1 Should the Successful Applicant be a first year student they will receive one (1) payment of \$1,000 at the presentation event and three (3) equal instalments of \$1,000 each paid at the successful completion of each subsequent semester.
  - 8.1.2 Should the Successful Applicant be a second year student they will receive one (1) payment of \$2,000 at the presentation event and one (1) payment of \$2,000 paid at the successful completion of their studies.
  - 8.1.3 The Hunter TAFE Foundation reserve the right to withdraw any unpaid monies or request repayment of monies awarded should the successful recipient withdraw from studies or not successfully complete or fail to meet any of the requirements as outlined in these Terms and Conditions (as determined by the Hunter TAFE Foundation).
  - 8.1.4 On request by the Hunter TAFE Foundation the Successful Recipient must provide an update on how the Together Today Award has assisted them in their career journey.
  - 8.1.5 The Successful Recipient must agree to be available for promotional and marketing photography in line with TAFE NSW's Authority to Publish.
  - 8.1.6 Any decision of the Selection Panel regarding an Applicant, a Together Today Award Application or any the award or otherwise of a Together Today Award is final and no correspondence will be entered into.
  - 8.1.7 The Successful Recipient is expected to be an ambassador for the Hunter TAFE Foundation and uphold the values of each organisation and to behave at all times in accordance with the TAFE NSW Student Code of Conduct.

#### **9.0 VARIATION**

- 9.1 The Hunter TAFE Foundation in consultation with TAFE NSW and Together Today Cooperative may vary these Terms and Conditions or any form or process referred to herein at any time and without notice.